

APPLICANT INFORMATION



Date of Application: ____/____/____

Applicant _____

Telephone _____

Email Address _____

AMOUNT AND TYPE OF SUPPORT REQUESTED

The dollar amount being requested: \$ _____ (\$250 minimum) Total Amount of Project Cost: \$ _____

Funds are being requested for (check where appropriate):

☐ new program or project ☐ new equipment ☐ expansion of current program☐ other _____

Project Period From: _____ To: _____

Number of students involved in this project: _____ Number of classrooms involved in this project: _____

CERTIFICATION

I certify that the information contained in this grant application is true and correct to the best of my knowledge and belief, and that I have the authority to apply for the funds requested. **Signature of building Principal is required.**

Name	Title	Date
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School Administrator Name	Principal	Date
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APPLICATION REQUIREMENTS

1. Complete and sign this application.
2. Describe the project in a narrative (on a separate piece of paper) and explain how funds will be utilized, the expected outcomes and how it relates to improving the quality of education for our students.
3. Also include estimates of the costs associated with the project including:
 - Salaries
 - Travel
 - Communications (postage, printing, telephone, etc.)
 - Occupancy (rent, utilities, insurance, etc.)
 - Supplies
 - Equipment
 - Contractual Services
 - Administrative Expenses
 - Other (Specify)
 - TOTAL COSTS
4. List names of corporations and foundations (if any) that you are soliciting for funding, with dollar amounts, indicating which sources are committed, pending, or anticipated. If this is an on-going program, include how was funded in the past.
5. Email Grant Application and required documentation to: Brian Mancini at brian_mancini@live.com
6. Any questions about this Grant application process can be directed to Brian Mancini, Secretary at 701-261-4991 or to Bob Satterlie, Chairperson at bobsatterlie@loretel.net.